

Meeting Minutes

Project Name	Date of Meeting	Location
Lower Lena Gulch	December 13, 2006	UDFCD, Denver

Purpose of Meeting	Time
Progress	1:30 am

Participants	e-mail or telephone
Ben Urbonas, UDFCD	burbonas@udfcd.org
Ken McKenzie, UDFCD	kam@udfcd.org
Steve Nguyen, CWR	snguyen@ci.wheatridge.co.us
Margaret Paget, CWR	mpaget@ci.wheatridge.co.us
George Cotton, GKCC	george.cotton@gkcotton.com

1. STATUS REPORT

- a. Review of Previous Meeting Minutes
 - i. No comments received.
- b. Tracked Issues
 - i. Review of tracked issues
 1. One tracked issue from previous meeting regarding elevations of properties in the newly delineated 100-year flood plain.
- c. Schedule –
 - i. Milestone: Two (2) copies of the hydrology report were submitted during the meeting.
 - ii. Project activities for the next six weeks were reviewed.
 1. Two reports are scheduled for completion in the middle of January 2007. These include the FHAD and Phase A of the master plan.

2. NEW BUSINESS

- a. Current task progress
 - i. Copies of the FHAD sheets (plan and profile) were handed out and the following preliminary comments were received during the meeting.
 1. Sheet order should be reversed (upstream to downstream) so that match lines align between sheets.
 2. Reverse the direction of the profile to conform to plan sheets.
 3. Label the jurisdictional boundary between Lakewood and Wheat Ridge.
 4. Show the coincident flood stage in the Clear Creek so that the flood inundation is continuous all the way to the confluence.
 - ii. Complete the FHAD checklist (Bill DeGroot can provide clarification if necessary).

- b. New issues
 - i. No additional issues.
- 3. NEXT MEETING
 - a. Project meetings – Pending, to follow submittal of FHAD and Phase A reports.